

SNSF Open Access book funding

Important remarks for publishers concerning finances from grant application to payment

Grant application

- The SNSF reimburses BPCs only to the extent of the actual costs incurred. The requested amount should be based on a specific offer from the publisher for the publication (calculation, quote), **inclusive of any applicable value-added tax**. No additional funds will be granted retrospectively for missing value added tax.
- Fees must be requested in Swiss Francs (CHF). The applicant is responsible for the currency conversion, which should be calculated based on an average value of the exchange rate. No additional funds will be granted retrospectively due to a diverging exchange rate.
- The decision will be sent to the applicant by postal mail and will also be available on the mySNF platform. A copy of the decision will be sent to the publisher by e-mail.
- Contracts, addendums, invoices, or overdue notices cannot be issued to the SNSF. The applicant(s) and the publisher are the contractual partners.
- With the decision, the SNSF assures the applicant of the payment of the approved amount and, in accordance with the [regulations](#), transfers the funds directly to the publisher's account.

Release of funds

- From the date of the decision, the applicant can request the release of funds in mySNF (the release of funds must be requested within 12 months from the date of the decision).
- When requesting the release of funds, the applicant needs to already provide some metadata (see [regulations](#)) in mySNF (tab: Output data >> scientific publications).
- Once the release of funds has been requested and accepted by the SNSF, the publisher has 6 months to publish the manuscript.
- The output data can be modified at any time. These data will be published on the [SNSF data portal](#).

Payment

- In accordance with the [regulations](#), payments will be made to the publisher (around 10 working days should be allowed for international transfers).
- When requesting the release of funds, the applicant enters the publisher's banking coordinates and enquires about a payment note (so that the publisher can correctly assign the payment).
- In principle, the SNSF makes **only one** payment in CHF - no subsequent payments are made.
- Unclaimed funds are written off as "unclaimed".
- No supplementary funds will be granted.
- If a payment is too high, or the actual costs are lower than the amount already paid to the publisher, the publisher must repay the difference (if more than CHF 50) to the SNSF.

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